



Microsoft Entra ID SSO & SCIM Guide (OIDC)

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Getting Started

Accessing your user-based license

You can find your new SSO/SCIM User Licensing subscription in My Account:

- Navigate to www.geneious.com/account
- Log in with your existing credentials
- From the header drop down, select your user based subscription

Preparing Prime

In order to follow the below steps to enable your SSO/SCIM configuration, you will need to be using at least version 2024.0 of Prime, and have deactivated your existing Prime activation.

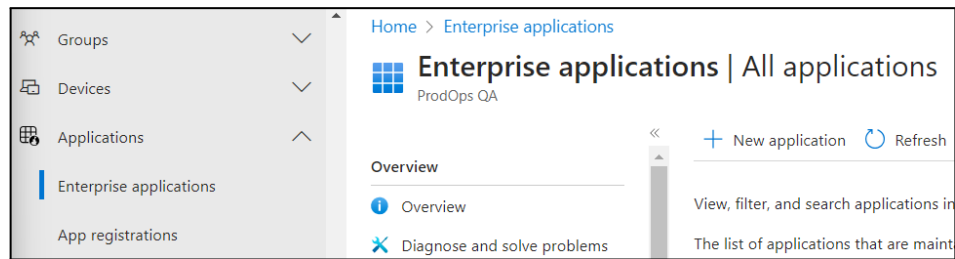
- To download the latest version, visit our [Updates](#) page, or update via the in-app updates feature
- Deactivate your current license by following **Help -> Manage License...**
- Let the Prime team know if your deactivation limit needs to be extended
- After deactivation, Prime should display the activation screen, or reopen in Restricted mode. You are now ready to apply your SSO and/or SCIM configuration following the steps below.

Microsoft Entra ID Configuration

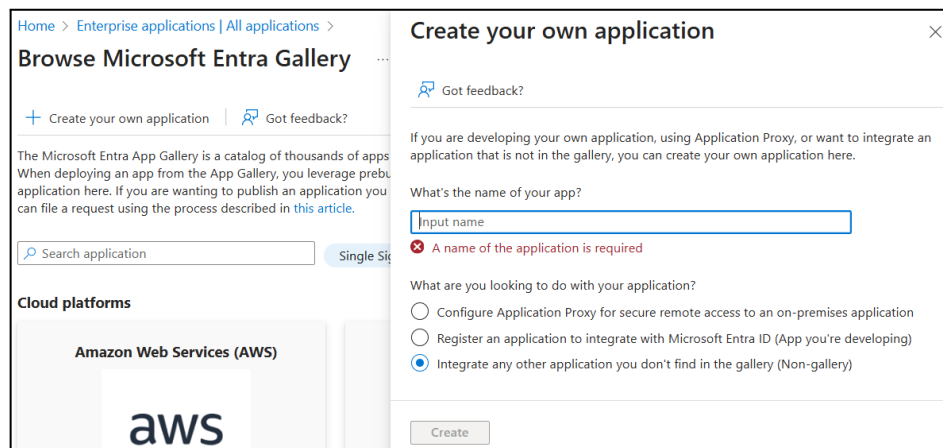
To use Microsoft Entra ID as your vendor, please follow the steps below to configure your application. The first two sections detail instructions for setting up Geneious Prime as an SSO application in Entra ID, while the third configures SCIM for identity management.

Creating an Application in Microsoft Entra ID

1. From the **Applications** side menu, select **Enterprise applications**. From here, select **New application**:

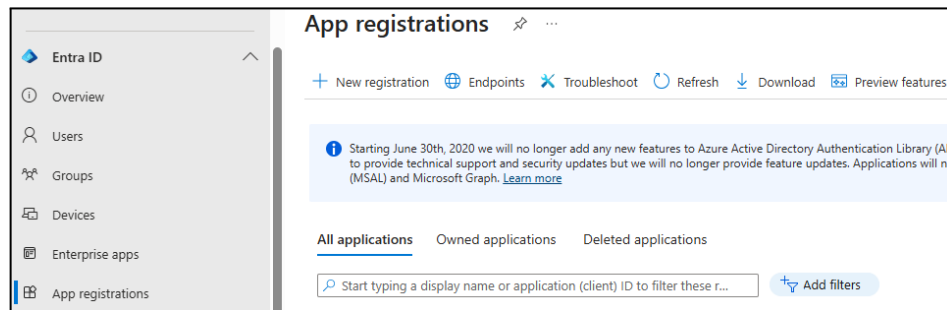


2. Select **Create your own application**. Enter your application name e.g. "Geneious Prime", select the **Non-gallery** application option, and click **Create**:



Single sign-on (SSO) Configuration

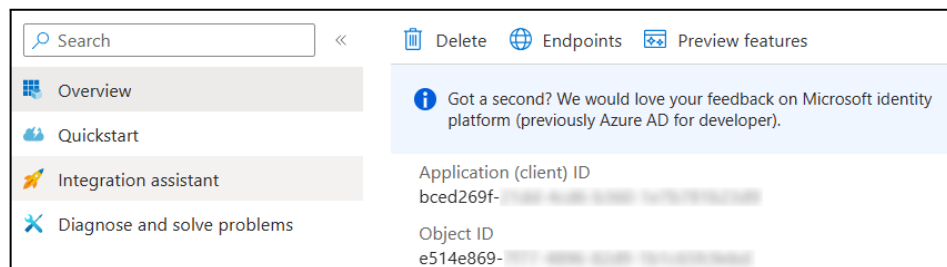
Once created, use the **App registrations** menu on the left, then find your application under **All applications**. Before continuing here, you will need to configure Geneious Prime's [My Account](#), and use information from here to configure Entra ID.



1. From My Account, select **Manage Seats**, then **Authentication**
2. Add an **OIDC ID Provider**
3. Switch to the **Relying Entity** tab

The screenshot shows the 'OIDC Configuration' dialog box with the 'Relying Entity' tab selected. The 'OpenID Provider' tab is also visible. The 'Email Domain(s)' field is empty. The 'APPLICATION (PLATFORM) TYPE' is set to 'WEB Application'. The 'REDIRECT URI' is 'https://isapi.geneious.com/sso/gn/oidc/14c...'. The 'SIGN IN URL' is 'https://geneious.com/auth/login/'. The 'APPLICATION (CLIENT) ID' and 'APPLICATION (CLIENT) SECRET' fields are empty. A 'Save' button is at the bottom left.

4. Returning to Entra ID, copy across the **Application (client) ID** into My Account:



5. In Entra ID, create an **Application (Client) Secret** by following the **Certificates & secrets** menu.

Copy this into My Account. Click **Save**:

The screenshot shows the 'Manage' section of a user account. On the left is a sidebar with options: Branding & properties, Authentication, Certificates & secrets (selected), Token configuration, and API permissions. The main area has three tabs: Certificates (0), Client secrets (0) (selected), and Federated credentials (0). Below the tabs, there is a description: 'A secret string that the application uses to prove its identity when requesting a token. Also can be referred to as application password.' and a '+ New client secret' button. At the bottom, there is a table with headers: Description, Expires, Value ⓘ, and Secret ID.

6. Next, the **Redirect URI** must be shared with Entra ID.

Copy the **Redirect URI** from My Account. In Entra ID, navigate to the **Authentication** menu and select **Add a platform**.

Select **Web**, pasting in the copied **Redirect URI**, and click **Configure**:

The screenshot shows the 'Platform configurations' page in the Entra ID management console. The left sidebar has a search bar and navigation links: Overview, Quickstart, Integration assistant, Diagnose and solve problems, and a 'Manage' section with Branding & properties and Authentication (selected). The main content area has a 'Got feedback?' link, a description of platform configurations, a link to 'Enterprise applications' for SAML-based sign-on, and an '+ Add a platform' button. At the bottom, there is a 'Front-channel logout URL' field.

7. Returning to My Account, switch to the **OpenID Provider** tab, and enter a name e.g. Geneious Prime:

The screenshot shows the 'OIDC Configuration' dialog box. It has three tabs: OpenID Provider (selected), Relying Entity, and Email Domain(s). The 'OpenID Provider' tab contains a 'NAME' field with a red asterisk, a 'STATUS' dropdown menu set to 'Enabled', a 'METADATA URL' field, and radio buttons for 'METADATA JSON' and 'CONFIGURE MANUALLY'. A 'Save' button is at the bottom left.

8. Next, the **Metadata URL** must be shared with My Account.

In Entra ID, navigate to the **Overview** menu and select **Endpoints**. Copy the **OpenID Connect metadata document** value and save this as the **Metadata URL** in My Account. Click **Save**:

The screenshot shows the 'Endpoints' page in the Entra ID management console. The left sidebar is the same as in the previous screenshot, with 'Authentication' selected. The main content area has a search bar, a 'Delete' button, and a 'Preview features' button. Below these is a blue banner with a feedback link: 'Got a second? We would love your feedback on Microsoft identity platform (previously Azure AD)'. At the bottom, there is an 'Essentials' link.

9. Navigate to the **Domains** tab and add the email domain(s) that you wish to be able to use with SSO. Click **Save**:

The screenshot shows the 'Domains' tab in the application. A modal titled 'Add Domain' is open, prompting the user to 'Enter the domain or sub-domain you want to verify.' The 'DOMAIN NAME' field contains 'mycompany.com'. A 'Save' button is visible at the bottom of the modal. In the background, the 'Domains' sidebar shows an 'Add Domain' button and a table with a 'DOMAIN' header.

10. You will need to verify ownership of this domain. Click **View** and follow the on-screen instructions to verify this, either by HTML file or DNS TXT record.
11. Once verified, return to the **Authentication** tab, and use the **Email Domain(s)** SAML tab to provide email addresses and/or email domains SSO access to Prime. **First, test SSO access with a single email address by adding that email address in full:**

The screenshot shows the 'SAML 2.0 Configuration' modal with the 'Email Domain(s)' tab selected. It features a text input field labeled 'Email or domain...' and an 'Add' button. Below this is a table with columns 'EMAIL(S) / DOMAIN(S)', 'MODE', 'STATUS', and actions. One entry is shown: 'my.name@mycompany.com' in 'Email' mode, which is 'Enabled'. 'Disable' and 'Delete' links are provided for this entry.

EMAIL(S) / DOMAIN(S)	MODE	STATUS	
my.name@mycompany.com	Email	Enabled	Disable Delete

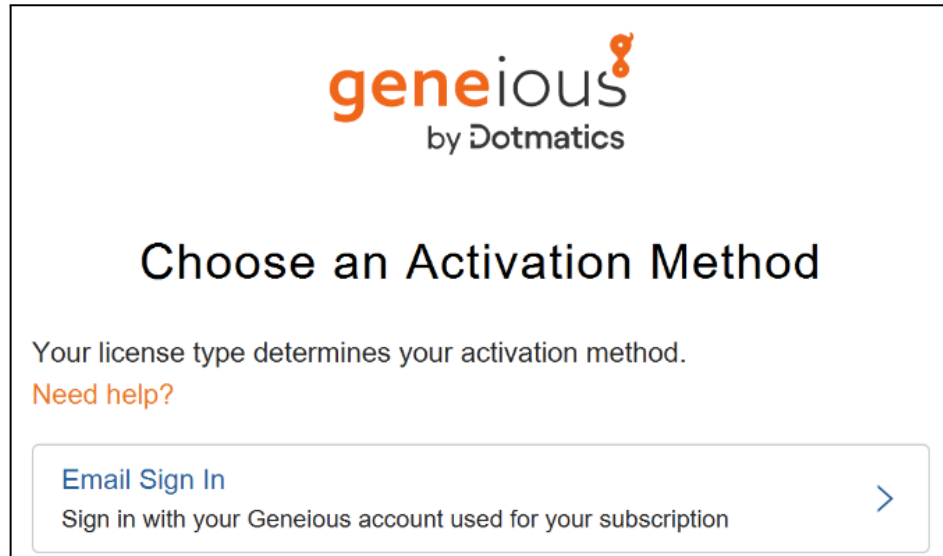
12. If you are using Entra ID only for SSO, and not SCIM, you will need to invite these user(s) under the **Users** tab in My Account. Otherwise, SCIM users will be provisioned from Entra ID in the SCIM configuration section later in this guide.

The screenshot shows the 'Users' tab in the application. A modal titled 'Invite Users' is open, prompting the user to 'Enter a list of emails (one per line or comma separated) to invite to this subscription. Your users will receive an email notification with activation instructions.' The input field contains 'my.name@mycompany.com'. Below the field, it says '19 invitations remaining'. A 'Send Invitations' button is at the bottom. In the background, the 'Manage Your Subscription' sidebar shows '0 of 20 seats used', a 'Download' button, and a 'Users' section with an 'Add' button and 'No users invited' text.

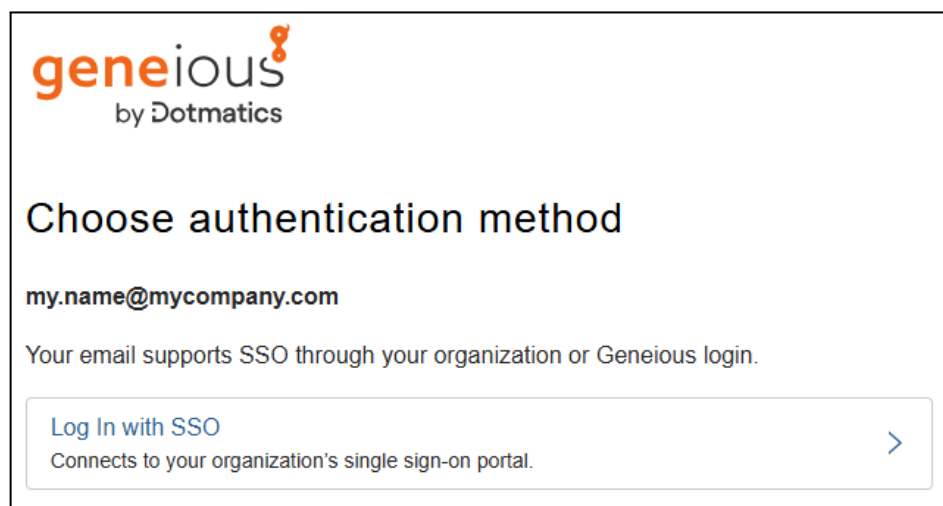
13. If this user does not yet exist in Entra ID, create them in Entra ID now.

From Entra ID, assign this user to your application from the Applications menu. If you are also configuring SCIM, then this process will instead be done later after provisioning has been configured (see the SCIM section of this guide for provisioning users).

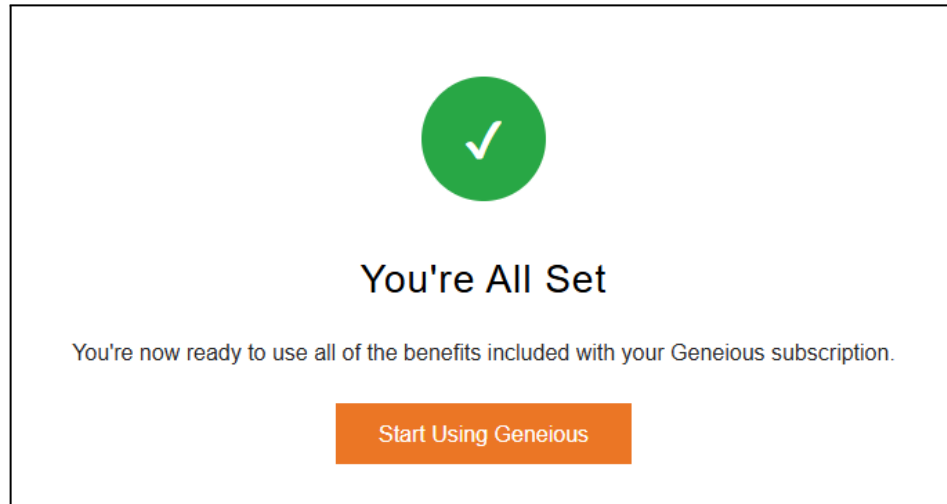
14. In the Prime application, activate your software, selecting the **Email Sign In** option. Continue through the screens, selecting **Log In with SSO** as your authentication method:



The screenshot shows the 'Choose an Activation Method' screen for Geneious by Dotmatics. At the top is the logo 'geneious by Dotmatics'. Below it is the title 'Choose an Activation Method'. A message states 'Your license type determines your activation method.' followed by a link 'Need help?'. A single button labeled 'Email Sign In' is shown with the subtext 'Sign in with your Geneious account used for your subscription' and a right-pointing arrow.



The screenshot shows the 'Choose authentication method' screen for Geneious by Dotmatics. At the top is the logo 'geneious by Dotmatics'. Below it is the title 'Choose authentication method'. An email address 'my.name@mycompany.com' is displayed. A message states 'Your email supports SSO through your organization or Geneious login.' A button labeled 'Log In with SSO' is shown with the subtext 'Connects to your organization's single sign-on portal.' and a right-pointing arrow.



15. Once you have verified that Prime activates with this method, and are ready to enable SSO for your entire domain, add the email domain(s) that you wish to use with SSO. Also add the other users in both the **Users** tab of My Account, and in Entra ID as you have above:

SAML 2.0 Configuration

Identity ProviderService ProviderEmail Domain(s)

EMAIL DOMAIN

Email or domain...Add

EMAIL(S) / DOMAIN(S)	MODE	STATUS	
mycompany.com	Domain	Enabled	DisableDelete

SCIM Identity Management Configuration

1. To configure SCIM, you will first need to retrieve your Prime connection details from [My Account](#)
 1. From My Account, select **Manage Seats**, then **User Provisioning**
 2. Enable SCIM 2.0 and keep your **SCIM Base URL** and **API Token** handy for the next step:

The screenshot shows the 'User Provisioning' settings page. At the top, there are tabs for 'Dashboard', 'Seats', and 'Settings' (which is selected). Below the tabs, the page title 'User Provisioning' is displayed. A sub-header reads: 'Configure automatic provisioning, updating and de-provisioning of users through SCIM. [Learn more](#)'. Under 'SCIM 2.0 STATUS', there is a dropdown menu currently set to 'ENABLED'. Below this, the 'Configuration Details' section states: 'Use this information to set up the SCIM connection from IdP.' The 'SCIM BASE URL' is shown in a text box as 'https://directory.geneious.com/directories/a.' with a copy icon. The 'API TOKEN' is shown in a text box as '*****' with a copy icon and a 'Regenerate Token' button. At the bottom, there is a 'Provisioning Errors' section with a dropdown arrow.

2. Then in the **Provisioning** menu of your Entra ID **Enterprise application**:
 1. Select **Get started**
 2. Select **Automatic** as your **Provisioning Mode**
 3. Add your **SCIM Base URL** and **API Token Key**, copied from My Account, as the **Tenant URL** and **Secret Token**, respectively
 4. Click **Test Connection**
 5. Click **Save**

The screenshot shows the Microsoft Entra Provisioning configuration page. On the left, there is a sidebar with navigation links: 'Overview' (selected), 'Provision on demand', 'Manage', 'Provisioning', 'Monitor', 'Provisioning logs', 'Audit logs', 'Insights', 'Troubleshoot', and 'New support request'. The main content area features a header with a 'Got feedback?' link. Below the header, there is a large blue icon representing a person and a stack of blocks. The text reads: 'Automate identity lifecycle management with Microsoft Entra. Automatically create, update, and delete accounts when users join, leave, and move within your organization. [Learn more.](#)' At the bottom right, there is a blue 'Get started' button.

Overview (Preview) Save Discard

Overview

Provision on demand

Manage

Connectivity (Preview)

Provisioning

Users and groups

Attribute mapping (Preview)

Expression builder

Monitor

Provisioning logs

Audit logs

Insights

Provisioning Mode

Automatic

Use Microsoft Entra to manage the creation and synchronization of user accounts in your application based on user and group assignment.

Admin Credentials

Admin Credentials

Microsoft Entra needs the following information to connect to your application's API and synchronize user data.

Tenant URL *

https://directory. /scim/v2

Secret Token

.....

Test Connection

3. You have now successfully configured your user provisioning connection between Entra ID and Geneious Prime. You can now provision users from Entra ID into Prime by
 1. Returning to the **Provisioning** menu
 2. Select **User and groups**
 3. Click **Add user/group**
 4. **Select** and **Assign** those users/groups
 5. Return to the **Overview** of the **Provisioning** menu and click **Start provisioning**
 6. Click **Refresh** in the top right to see the provisioning complete

Overview

Provision on demand

Manage

Provisioning

Users and groups

Expression builder

+ Add user/group | Edit assignment | Remove | ...

The application will appear for assigned users within My Apps. Set 'visible to users?' to no in properties to prevent this. →

Assign users and groups to app-roles for your application here. To create new app-roles for this application, use the [application registration](#).

First 200 shown, to search all users & gro...

Overview

Provision on demand

Manage

Provisioning

Users and groups

Expression builder

Start provisioning Stop provisioning Restart provisioning Edit provisioning

Current cycle status

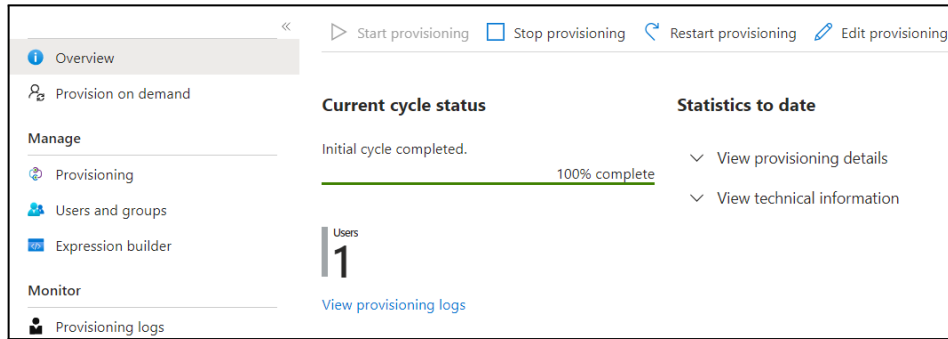
Initial cycle not run.

0% complete

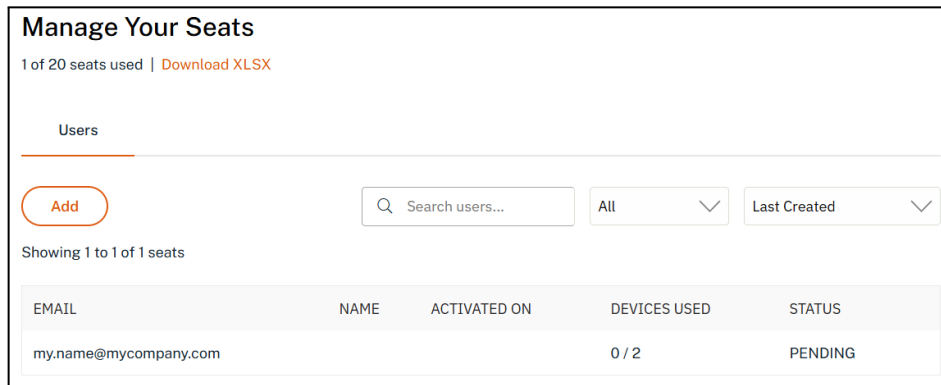
[View provisioning details](#)

[View technical information](#)

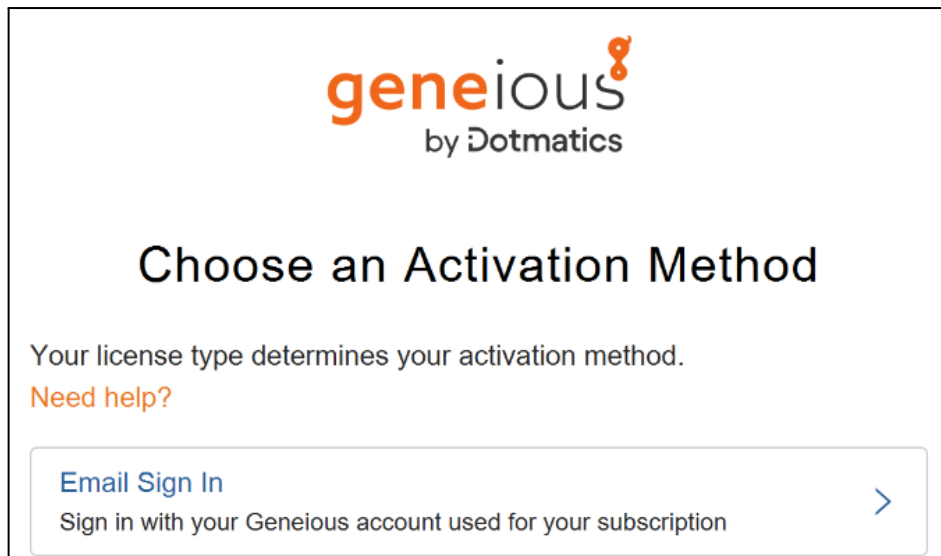
[View provisioning logs](#)




- Returning to My Account after provisioning is complete will show the end user(s) ready to activate Geneious Prime in the **Seats** tab - please reload the page:



- In the Prime application, activate your software, selecting the **Email Sign In** option. Continue through the screens, selecting **Log In with SSO** as your authentication method:






Choose authentication method

my.name@mycompany.com

Your email supports SSO through your organization or Geneious login.

[Log In with SSO](#)
Connects to your organization's single sign-on portal.



You're All Set

You're now ready to use all of the benefits included with your Geneious subscription.

Start Using Geneious

Revoke User

To revoke a user via Entra ID:

1. In the **Users and groups** menu within your **Enterprise application**, select the user and click **Remove** and **Yes** to remove the assignment. Alternatively, remove the group, or the user from the group, if you have assigned a group to the application instead:

Overview

Provision on demand

Manage

Provisioning

Users and groups

«

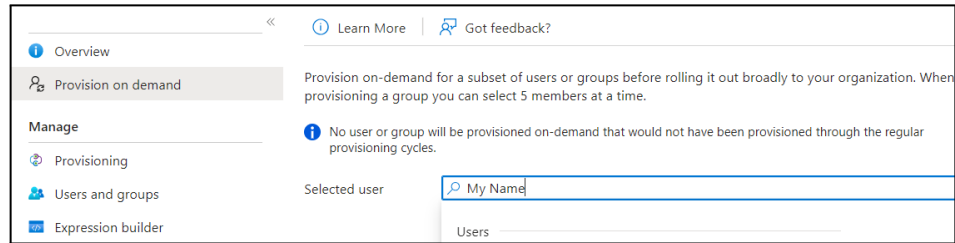
+ Add user/group | Edit assignment | Remove

Do you want to remove these assignments?
Selected application assignments will be removed

Yes No

First 200 shown, to search all users & gro...

2. Then from the **Provision on demand** menu, search for and select that same user, and click **Provision**:



3. Return to My Account and refresh the page. That user will now be removed from the **Users** list
4. Finally, in Prime, follow the **Help -> About Prime** menu. Here you will be notified that the activation has been revoked.